**BIU WORKFLOW USERS FEEDBACKS**

The following are the feedbacks and suggestions from Users captured during a meeting held on the18th Feb 2022 at 3pm.

**Feedbacks and Suggestions**

1. **Summary of Profiles:**

* Users Requested for inclusion of a range of time or a time filter so that they can input a To and From while reviewing all the profiles. They suggested a Filter by Date or by time
* Add a details tab in order to view the history of the case

1. **Business Analyst Tab:**

* Users suggested that the Business analyst tab should classify the different stages at which the profile analysis is at i:e Data Gathering, Data Analysis and Report writing
* They also suggested inclusion of an expected completion date for the business analyst under each stage that the profile is at
* Users suggested to have a Next and Back Button for the stages so that a business analyst can work on different stages at once
* Remarks is not mandatory
* Attachment should be only one Document which is the Report from Data gathering and Analysis
* The attachment provided should be editable
* Users were concerned about the limitations on the size of documents to be uploaded since some of their work maybe too large and others small

1. **Team Lead Case Categories:** users recommended that they would share with the team the different categories under which cases are placed
2. **Head of BIU:**

* Rejected profile from Head of BIU should go straight to the Analyst for review to reduce the bottlenecks
* Remove the attachment it is not necessary

1. **Edit button on Team Lead**: Users suggested that the edit button should be retained because sometimes the classification of cases can change at the data interpretation stage
2. **Close and Rejected Case:** users recommended that they would share with the team the different circumstances under which cases are closed or rejected
3. **Progress of profiles:**

* Action tab should be added in order to view the case details

1. **Update User Recommendations:** It should be able to communicate that the risk has been treated or the case has been completed after compliance check(close)